

# ALUMNI IMPACT AND ENGAGEMENT MANAGER



[WWW.TEACHFORROMANIA.ORG](http://WWW.TEACHFORROMANIA.ORG)



Refresh pentru profesori,  
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# ABOUT US

**Teach for Romania** is a non-governmental organization that envisions life opportunities through **excellent education for every child in Romania, regardless of his or her social and economic background.**

Our mission is to recruit, train and support professionals who take ownership for transforming the society, through **a leadership development program in education.** After the 2 year teaching program, Teach For Romania supports its alumni, equipped with the experience, conviction, and insights to be a force for change, working across sectors to expand educational opportunity.

The staff of Teach for Romania is comprised of high potential professionals, who work relentlessly to transform the society by being an active part of a movement in education.

For more information, visit: [www.teachforromania.org](http://www.teachforromania.org).



# YOUR ROLE

If Teach For Romania is successful in pursuing its mission, our alumni will believe that educational inequity is solvable and they will play a central role in making sure that all children across Romania have the opportunity to attain an excellent education.

We envision that our alumni make-up a strong community of change agents, who channel their resources and efforts into systemic changes: leadership roles within the educational system, community and social innovation, influencing educational policies, improving teacher competencies, acting as advocates for ending educational inequity in Romania.

**The Manager of Alumni Impact and Engagement** is the driver for accelerating pathways to leadership and key positions of influence for the Teach for Romania Alumni, while ensuring that they are meaningfully engaged as a community in the broader movement for assuring educational equity.

This role will be **reporting to the Chief Program Officer** and will be collaborating across the organization in order to achieve the pursued impact.

The Alumni community is currently comprised of **8 generations and has 283 members.**

**Role-type:** Full-time, with the possibility of working remotely, requiring limited work related travel to Bucharest/Brasov/Iasi regions.



# RESPONSIBILITIES

## **Vision, strategy, stakeholder management**

- Work together with the CEO and CPO to set the vision for Alumni leadership & impact and also across the organization to align the organizational strategy with the Alumni strategy;
- Act as main driver on integrating the alumni strategy into the efforts of other departments;
- Effectively execute initiatives, programs or projects to drive alumni impact;
- Build and cultivate Alumni structures, teams or representatives with double role: community engagement and feedback/input for the Alumni strategy;

## **Community engagement**

- Work strategically in order to build an active community of alumni inspired by Teach For Romania's vision, maintain strategies that maximize alumni engagement, foster strong relationships among alumni and enable collaboration;
- Work proactively to keep the alumni community involved and engaged with the organization's activities;
- Organize specific alumni events (community days/ induction/ graduation ceremony);
- Manage and create content for alumni communications on social media, e-mail, website, other platforms;



# RESPONSIBILITIES

## **Alumni leadership and professional development**

- Collaborate with the program team to develop the strategy and plan for career and professional development of participants in order to accelerate their leadership and deepen their understanding of educational inequity and long term solutions;
- Identify, cultivate and foster external partnerships across diverse sectors to contribute to alumni leadership pathways (including but not limited to graduate schools, education organizations, governmental entities, non-profit organizations, businesses, etc.);
- Identify post program career options, provide guidance and connect alumni to strategic opportunities that enable their long term impact;

## **Measurement, data, team collaboration**

- Act as main point of contact for inquiries regarding Alumni and their activity;
- Oversee data collection process, ensure integrity of alumni data, and perform data analysis in order to drive alumni impact;
- Build and utilize data systems to track alumni progress, increase engagement with Teach For Romania and make data informed strategic decisions;
- Share data and stories about alumni achievements and impact;
- Support cross-team activities: teacher selection, on-boarding, training and professional development events and conferences, staff and functional team meetings, retreats, etc.;

# PROFILE REQUIREMENTS

## We are looking for someone with:

- Ability to develop strategic plans and execute successfully;
- Ability to influence, inspire and develop strong relationships with diverse stakeholders;
- Ability to coordinate projects/processes that involve teams;
- Ability to work autonomously, in a fast faced, dynamic environment;
- Strong critical & innovative thinking;
- Excellent communication and interpersonal skills;
- Ability to inspire and galvanize others to take action towards ambitious goals;
- The capacity to create channels to connect people;
- Partnership building;
- PC skills: MS Office (Word, Excel, PowerPoint, Outlook).
- English: Advanced.





# PROFILE REQUIREMENTS

## (continued)

### **Who:**

- Is well connected to the reality of the educational system, with a vision for social and systemic impact and innovation;
- Is deeply committed to Teach for Romania's vision and fit with Teach for Romania's culture and values;
- Strongly believes in the potential impact and collaborative nature of the Teach for All Network;
- Operates with urgency and sense of possibility to achieve ambitious goals.

### **Requirements for this role:**

- Minimum 3 years of experience in managing projects, processes and diverse stakeholders;
- Minimum 3 years of professional experience in the educational field/human resources/social work/ community projects;
- Relevant experience in working with professional communities and in external facing roles, representing the organization;
- Teach for Romania 2 year program experience would be a plus;
- Prior team management experience would be a plus.

# BENEFITS

- A chance to do high-significance work in education (more access to excellent education for all children);
- The opportunity to build up your skills and develop yourself personally and professionally;
- Access to training and learning opportunities inside the organization and from our learning partners;
- An excellent working environment in a value-based organizational culture;
- Access to a global community of experienced and talented specialists and first-hand innovative approaches and models from the Teach for All network.







# APPLICATION DETAILS

This is a full time position.

The selection process will consist in:

- Screening, based on resume and motivation letter;
- Phone interview with HR Representative;
- Written assignment
- Online Interview with the Chief Program Officer, including a presentation of the results of the assignment;
- Online Interview with the CEO.

We will review the applications on an as we go basis. Please send you application to **office@teachforromania.ro** until **31st of March 2024**.

# THANK YOU !



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